



Louisiana Rugby



Job Title:	Youth Development Officer	Position Type:	Part Time
Organization:	Louisiana Rugby	Hours:	10 Hours per week Schedule is flexible
Location:	New Orleans, LA	Begin Date	Immediately
Compensation:	\$500/month + coaching time	End Date	

About Louisiana Rugby & The Youth Development Officer Position

The Youth Development Officer's job is to foster the growth of youth rugby in Louisiana through general administration, expansion of new teams, development in current youth and high school programs, and fundraising activities in accordance with agreed upon monthly and yearly development plans. The YDO must be able to energetically engage potential rugby players of all ages and coordinate with the general rugby community. Specifically the YDO will work with Louisiana Rugby's Board of Directors, the High School Committee, the Youth Committee, and our Community Partner Organizations.

General Guidelines:

1. Act as an ambassador for youth rugby in Louisiana
2. Continue to implement and improve our strategy to grow youth and high school rugby participation in Louisiana
3. Build programs to increase capacity and enhance support for players, coaches, referees, parents and volunteers
4. Arrange training and education opportunities to improve overall experience for all participants
5. Coordinate and develop fundraising initiatives to support continued growth
6. Manage an internship program and any volunteer staff
7. Develop an effective communication system for the youth and high school community
8. Utilize the communication system to improve rugby awareness via local and social media
9. Establish a system to collect player, coach and parent data as well as statewide policy and league records
10. Assist the national movement by maintaining communication with USA Rugby's youth development office and other State Rugby Organizations; Includes a monthly YDO conference call with USA Rugby and other YDOs
11. Report successes, challenges and future plans to the national development office per affiliation requirements
12. Collaborate with the Board of Directors and other volunteers to realize Louisiana Rugby's mission; Includes a weekly summary of activity report

Job Skill Requirements:

1. Excellent organizational skills
2. Excellent oral and written communication skills
3. Proficient in Word, Excel
4. Website design and social media skills preferred
5. Ability to work well with others
6. Self-motivated and able to work on his/her own
7. Multi-tasking
8. Enjoy working with kids
9. A clean background and reference check
10. Phone with e-mail capabilities

Personal computer with Microsoft Office, internet and e-mail capabilities

2017-2018 Focus:

Louisiana Rugby currently works with several after-school enrichment and summer camps. We strive to provide quality rugby programming for youth in New Orleans and Louisiana mainly in grades 2 through 8. After joining Louisiana Rugby, the new YDO will work with the outgoing YDO to maintain and grow these programs. The Youth Development Officer (YDO) will be in charge of youth program operations and growth, coaching recruitment, and fundraising development. The YDO will have significant responsibility for developing quality youth initiatives. Through our programming we want to provide a platform for social integration, community engagement, personal growth and physical activity.

During the 2016-17 school year, Louisiana Rugby oversaw 10 youth rugby clubs with over 150 children participating representing 15 schools in 3 parishes. During the summer, Louisiana Rugby hosted rugby with 2 summer camps in New Orleans East serving over 100 children. This school year, we currently have youth rugby programs operating at 5 sites through after-school enrichment. With Spring being our main season, we are looking to increase the number of programs and participants this school year.

In order to run these programs effectively, quality coaches are needed. During the 2016-17 school year, Louisiana Rugby launched the Coaching Development Program (CDP) recruiting local high school and collegiate players to assist experienced coaches with youth rugby practices, camps, and games. The CDP focuses on providing high school and collegiate students with leadership and community engagement opportunities in their community working with younger students. Coaches will serve as positive role models for younger students passing along rugby's core values while receiving a small stipend.

Working in conjunction with Louisiana Rugby's Board of Directors, High School Committee, and Youth Committee, the YDO will:

- Develop and maintain community partnerships to establish after-school and summer rugby programs for grades 2nd through 8th
- Manage youth rugby fundraising initiatives through fundraising events, grant opportunities, and cultivation of private donors and sponsorships
- Maintain communication with local rugby community identifying ways to collaborate and expose youth to different teams and levels of rugby
- Identify and recruit coaches for youth programs from local high school, collegiate, and adult teams including NOLA Gold